



CHAGRIN  
HISTORY CENTER

## CENTURY HOME PLAQUE PROGRAM CHAGRIN HISTORY CENTER

### **Mission:**

- To create community pride in our historic homes
- To plaque qualified century homes
- To promote and contribute accurate research to the Historical Society's archive of century plaqued homes.

### **Welcome:**

We welcome you to unravel the mysteries of your historic home by investigating its origins, structural history and chain of ownership. We encourage you to do your own research. If you wish, you may hire an accredited researcher, from those listed on the Ohio Historic Preservation Office website, to help you.

### **Broad criteria for your home:**

- in Chagrin Falls Village or Township
- 100 years or older
- has the original lines substantially visible
- may have additions that are less than 75% of the original square footage of the house and that preserve its integrity and scale as determined by the Plaque Committee
- may not have cladding material such as aluminum or vinyl siding or brick veneer

### **Cost:**

If you do your own research: verification fee \$100 + plaque \$400 = Total \$500.

If you hire an accredited researcher: plaque = \$400.

### **Contact:**

Chagrin Falls Historical Society 440-247-4695 or [info@chagrinhistory.org](mailto:info@chagrinhistory.org) for additional information, eligibility questions, or researchers. The Plaque Committee will help you get started plus there is a "how to research" file, filled with information and helpful hints at the Historical Society.

### **References:**

Cuyahoga County <https://fiscalofficer.cuyahogacounty.us/en-US/REPI.aspx>

Cuyahoga County Recorder <https://fiscalofficer.cuyahogacounty.us/en-US/RecordedDocumentsServices.aspx>

Cuyahoga County Archives 216-443-7250 or [archive@cuyahogacounty.us](mailto:archive@cuyahogacounty.us)

Sanborn Fire Maps [www.oplin.org/databases](http://www.oplin.org/databases)

Serving as an eligibility aid is <https://chagrin-falls.org/download/CF%20Design%20Guidelines.pdf>

Listing of accredited researchers

<https://www.ohiohistory.org/OHC/media/OHC-Media/Documents/HistArchMaster.pdf>

# APPLICATION

Please provide the following information, attaching documentation, copies of records, maps, and photos.

Applicant Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Century Home Address (if different than above) \_\_\_\_\_

## **Historical Documentation:**

- Establish "Chain of Ownership" with grantor (seller), grantee (buyer) and date of transfer, incorporating construction date up to current owner. Use online deeds from the county or research material at the Historical Society.
- Find Permanent Parcel number at Cuyahoga County Fiscal Office (date of construction shown is not always accurate).
- For proof of year house was built, check tax records at Cuyahoga County Archives. (Go to the volume for the year before and the year after construction to prove the "tax increase." There are also research materials at the Historical Society.
- Copy the "Building Card" and photo found at County Archives. (Must have Permanent Parcel No.).
- Photocopy relevant maps showing the property. (1874 & 1878 atlases, plat maps, 1858 & 1883 maps, 1920, 1927, 1950 C.F. village plat maps etc. Maps can be found at the Historical Society or the County Archives, Sanborn Fire maps are online.
- Historic and current photos of the home with dates (Photos will not be returned; you can also email images to [info@chagrinhistory.org](mailto:info@chagrinhistory.org)).

## **House Modifications:**

- Describe building materials: observe foundation, siding, original windows and doors, roof, changes in foundation material indicating an addition.
- Describe additions and renovations with approximate dates.

## **Social History:**

- Social history of the various owners if any will enrich your application. See obituary files at the Historical Society, the Chagrin Falls History Book, and genealogy sites: [ancestry.com](http://ancestry.com) (free at the library) and [familysearch.org](http://familysearch.org).

Submit to the Chagrin Falls Historical Society with check for \$400 or \$500 depending on research method, payable to:

Chagrin Falls Historical Society  
PO Box 515, Chagrin Falls, OH 44022